

Pride in McAlester DBA Keep McAlester Beautiful

Board of directors Meeting Minutes

Thursday November 14, 2024, 12 noon

Fire Department Admin & Training Center, 1016 E South Ave., McAlester

Attendees:

Board members: Angie Miller, Jack Suter, Desarae Gibson, David Beall, Tabetha Howell, Herman Bohnhoff, Jayme Clifton

Executive director: Megan Waters

- I.* Call to order: *Tabetha Howell*: 1200. David will be late.
- II.* Discussion and possible action on minutes from October 12, 2024. Motion to accept by Angie, second by Herman. Motion carried.
- III.* Discussion and possible action on latest financials. Motion to accept the report by Herman and second by Angie. Motion approved.
- IV.* Director's report. Report (see attachment) with some discussion.
- V.* Regular Business:
 - A.* Discussion and possible action on KMB tax return for fiscal year 23-24. Motion to accept by Herman, seconded by Angie. Motion approved.
 - B.* Discussion and possible action on schedule for 2025 KMB board of directors' meetings. Motion to approve by Jayme, seconded by Jack. Motion approved.
 - C.* Discussion and possible action on forming a committee to designate the members of an executive board of the board of directors. Both Jayme and Desarae volunteered to be members. Motion to approve by Jack and seconded by Angie. Motion approved.
 - D.* Discussion and possible action on 1st quarter Report to the city council. Motion to approve by Desarae and seconded by David. Motion approved.
 - E.* Discussion and possible action on the rental agreement of the office. Motion to approve and seconded by Tabetha. Motion approved.
- VI.* Executive Session
 - A.* Proposed executive session pursuant to O.S. Title 25, Sec. 307(B)(1), to discuss the employment, hiring, appointment, promotion, demotion, disciplining, resignation, salary and other compensations of Executive Director Megan Waters. Motion to go into executive session made by Jack and approved by Angie. Megan Waters left the room.

- B. Return from Executive Session and statement of minutes compliance. The KMB board of directors went into executive session at 12:28 PM for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining, resignation, salary and other compensations of Executive Director Megan Waters in accordance with O.S. Title 25, Sec. 307(B)(1) and only those matters were discussed, no action taken and the board has returned to regular session at 12:32 PM and this constitutes to minutes of the executive meeting. Megan returned to the room at this time.
- VII. Action from executive session
 - A. Consideration and possible action on the employment, hiring, appointment, promotion, demotion, disciplining, resignation, salary and other compensations of Executive Director Megan Waters. Tabitha made a motion, with reluctance, that the board accept the resignation of Megan Waters as Executive Director, effective Dec. 31, 2024. The motion was seconded by Jack. The motion was approved.
- VIII. New Business: General discussion on how to function if no new executive director is hired and ready to start by December 31. Consensus was reached to hold off on further discussion till the December board meeting. As per past custom, the interviewing committee will consist of the board vice president, secretary and treasurer. Megan will post the position on social media and the KMB web site.
- IX. Board comments: None offered.
- X. Public Comments: None offered.
- XI. Adjournment: Motion to adjourn made by Jayme and seconded by Angie made at 1249. Approved.

Prepared by Herman Bohnhoff_____